

## Special Use Permit

A signed and accepted facility use agreement must be completed and on file with the Fremont Recreation Department prior to applying for a Special Use Permit. All accompanying facility usage fees must be paid and in good standing before a Special Use Permit will be considered. Special Use Permits must be submitted at least 45 days prior to an event date.

Applicant/Organization Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Date of Event: \_\_\_\_\_

Park or Location of your event:

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Anderson Park                        | <input type="checkbox"/> Biggs-Kettner (East Side Park) | <input type="checkbox"/> Birchard Park |
| <input type="checkbox"/> Maier Park                           | <input type="checkbox"/> Rodger Young Park              | <input type="checkbox"/> Walsh Park    |
| <input type="checkbox"/> Fremont Community Recreation Complex |   |  |
| <input type="checkbox"/> Gymnasium                            | <input type="checkbox"/> Pool                           | <input type="checkbox"/> Ice Rink      |

Special Use Permit request for (check all that apply):

- 941.03(d) - Consumption or possession of all alcoholic beverages on the City Park premises...
- 941.03(e) - No commercial activities, including but not limited to activities such as advertising, the selling of any tickets, food, drinks, or the staging of any concerts or other organized projects in which any fee is charged to participants or observers...
- 941.03(i) - All City parks and play areas shall close at dusk unless the programs or activities are being conducted with the approval of the Parks and Recreation Director. This extension shall not exceed 1:00am.

### Alcoholic Beverages

Events requesting special use permits for the consumption, possession or sale of alcoholic beverages will be required to provide the following:

- Proof of Liability Insurance, naming the City of Fremont as additional insured.
- Poof of temporary Liquor Permit from the Ohio Department of Commerce, Division of Liquor Control.

Applicant/Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Special Use Permit

This section to be completed by City of Fremont Staff.

I hereby acknowledge that this application was submitted to the Fremont Recreation Department and received by \_\_\_\_\_ on the date of \_\_\_\_\_.  
(Fremont Recreation Department Staff)

The applicant is found to have an active rental agreement for the date listed on this application. The rental agreement is considered to be in good standing and paid in full, or the appropriate deposit has been received by the Fremont Recreation Department.

Upon review of the contents of this application, and any accompanying documents, the Special Use Permit shall be granted for the uses listed in this application as hereby authorized by the following:

\_\_\_\_\_  
(Recreation Superintendent)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Parks Superintendent)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Chief of Police)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Safety Service Director)

\_\_\_\_\_  
(Date)

This application will remain with the Fremont Recreation Department and a copy shall be provided to the applicant, Safety Service Director, Parks Department and Police Department.

Should this application be denied, the applicant will be notified and given the opportunity to reapply if the application was denied due to a lack of information or failure to provide additional documentation, provided 30 or more days exist before the event date.