

Volunteer Coaches Checklist

As a volunteer coach, you serve a critical role in the development of our participants. Ensuring the health and safety of each participant is of our utmost priority and we rely on you as a volunteer to help create a safe, welcoming and encouraging environment. In accordance with the State of Ohio policies for Youth Sport Coaches and in conjunction with the Public Entities Pool of Ohio, we have determined that all volunteer coaches will be required to complete trainings related to the health and safety of our children. Below is a checklist of required trainings and documents that are to be completed prior to your scheduled coaches meeting.

Name _____
(First) (Last)

To be completed by Rec Dept. Staff

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|--|-------------|
| 1. City of Fremont Volunteer Coaching Application | Rcvd: _____ |
| 2. Fremont Police Department & Good Hire Background Screen | Rcvd: _____ |
| 3. Signed Youth Sports Coaching Code of Conduct | Rcvd: _____ |
| 4. NFHS Learning Center Trainings: | |
| i. Concussion in Sports | Rcvd: _____ |
| ii. Sudden Cardiac Arrest | Rcvd: _____ |
| iii. COVID-19 for Coaches & Administrators | Rcvd: _____ |
| 5. Public Entities University Trainings: | |
| i. Appropriate Touch | Rcvd: _____ |
| ii. Child Abuse & Prevention | Rcvd: _____ |
| iii. Mandatory Reporter | Rcvd: _____ |
| 6. City of Fremont Diversity & Inclusion Training | Rcvd: _____ |

NFHS Learning Center

www.nfhslearn.com

- Click on Register in upper right corner and complete the account and profile information.
- Type your name into the section: What name should appear on all completion certificates for this account?
- Select coach as your primary position.
- Select Courses, or Go To Courses, and find the course(s) you would like to enroll in.
- Select Order Course and proceed through the checkout process. All the courses you are required to take are free.
- Your courses should now be available under My Courses.
- Print your certificate of completion and submit to the Recreation Programmer

Public Entities University Registration

www.pepohio.org

- Select the Resource eLibrary Button
- Click Register
- Under Pool Code, select PEP
- Under Public Entity input City of Fremont Ohio
- Under Department select Parks & Recreation
- Under Title Select input Volunteer
- You may have to allow up to 24 hours (M-F) for your information to be processed.

Public Entities University Trainings

- Select Public Entity University
- Select Keeping Children Safe
- Select the required trainings and click enroll
- Click on the My Training tab and select one of the required trainings
- Print your certificate of completion and submit to the Recreation Programmer